

RESIDENTIAL LEASE APPLICATION

THIS SECTION FOR LANDLORD USE ONLY

Rental Property Address: _____

Term of Rental: month to month lease from _____ to _____

Tenant Financial Obligation Prior to Occupancy		CONTACT CHECKLIST	
First Month's Rent:	\$ _____	Current Landlord Contacted - Timely Remittance	
Security Deposit:	\$ _____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Pet Deposit:	\$ _____	Current Employer Verified:	
Application Fee:	\$ _____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Credit Report Fee:	\$ _____	Credit Report Determination:	
Other (specify):	\$ _____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
		Income Verified (pay stub, employer, etc.)	
TOTAL:	\$ _____	<input type="checkbox"/> Yes	<input type="checkbox"/> No

DESIRED DATE OF MOVE-IN: _____ / _____ / 20____

UNIT TYPE: 1 BR 2 BR 3 BR Other (Specify): _____

1. APPLICANT INFORMATION:

Name (full legal name): _____
 Social Security Number: _____ - _____ - _____ DOB: ____ / ____ / ____
 Home Phone: _____ Work Phone: _____
 Driver's License / ID Number: _____ State: _____

NAME OF OCCUPANTS AND RELATIONSHIP TO APPLICANT:

Name: _____ Relationship: _____
 Name: _____ Relationship: _____
 Name: _____ Relationship: _____

APPLICANT / OCCUPANT VEHICLE(S):

Make: _____ Model: _____ Year: _____ Tag#: _____
 Make: _____ Model: _____ Year: _____ Tag#: _____
 Make: _____ Model: _____ Year: _____ Tag#: _____

EMPLOYMENT HISTORY:

Current Employer:

Name and Address: _____
 Phone: _____ Supervisor: _____
 Length of Employment: Begin _____ Still employed? (check one) yes no

Previous Employer

Name and Address: _____
 Phone: _____ Supervisor: _____
 Length of Employment: Begin _____ End _____

RENTAL HISTORY:

Current Address: _____
Dates Lived at This Address: From _____ to _____
Reason for leaving: _____
Landlord/Manager: _____ Landlord/Manager's Phone: _____

Previous Address: _____
Dates Lived at This Address: From _____ to _____
Reason for leaving: _____
Landlord/Manager: _____ Landlord/Manager's Phone: _____

INCOME:

Gross Monthly Employment Income Before Deductions: \$ _____
Gross Monthly Income From Other Sources (average): \$ _____

TOTAL GROSS MONTHLY INCOME: \$ _____

CREDIT and FINANCIAL INFORMATION:

Bank and Financial Accounts

Checking:
Institution Name _____ Branch _____ Acct # _____

MISCELLANEOUS: (check appropriate answer)

Do you have pets? ____ yes ____ no If yes, describe _____

NOTE: There may be additional fees and/or deposits required for pets housed on premises.
In addition, specific rules and regulations regarding pets may apply.

Do you smoke? ____ yes ____ no

Have you ever been evicted? ____ yes ____ no If yes, explain below.

Have you ever been convicted of a felony? ____ yes ____ no If yes, explain below.

Have you ever filed for bankruptcy? ____ yes ____ no If yes, explain below.

Explanation: _____

APPLICANT PERSONAL REFERENCES:

Name: _____ Relationship: _____
Address: _____ Phone: _____
Known this reference how long? _____

Name: _____ Relationship: _____
Address: _____ Phone: _____
Known this reference how long? _____

Name: _____ Relationship: _____
Address: _____ Phone: _____
Known this reference how long? _____

APPLICANT EMERGENCY CONTACT INFORMATION:

Contact in Emergency (Name): _____ Relationship: _____
Emergency Contact Address: _____ Phone: _____

2. CO-APPLICANT INFORMATION:

Name (full legal name): _____
Social Security Number: _____ - _____ - _____ DOB: ____ / ____ / ____
Home Phone: _____ Work Phone: _____
Driver's License / ID Number: _____ State: _____

NAME OF OCCUPANTS AND RELATIONSHIP TO CO-APPLICANT:

Name: _____ Relationship: _____
Name: _____ Relationship: _____
Name: _____ Relationship: _____

CO-APPLICANT / OCCUPANT VEHICLE(S):

Make: _____ Model: _____ Year: _____ Tag#: _____
Make: _____ Model: _____ Year: _____ Tag#: _____
Make: _____ Model: _____ Year: _____ Tag#: _____

EMPLOYMENT HISTORY:

Current Employer:

Name and Address: _____
Phone: _____ Supervisor: _____
Length of Employment: Begin _____ Still employed? (check one) ___ yes ___ no

Previous Employer

Name and Address: _____
Phone: _____ Supervisor: _____
Length of Employment: Begin _____ End _____

RENTAL HISTORY:

Current Address:

Dates Lived at This Address: From _____ to _____
Reason for leaving: _____
Landlord/Manager: _____ Landlord/Manager's Phone: _____

Previous Address:

Dates Lived at This Address: From _____ to _____
Reason for leaving: _____
Landlord/Manager: _____ Landlord/Manager's Phone: _____

INCOME:

Gross Monthly Employment Income Before Deductions: \$ _____
Gross Monthly Income From Other Sources (average): \$ _____
TOTAL GROSS MONTHLY INCOME: \$ _____

CREDIT and FINANCIAL INFORMATION:

Bank and Financial Accounts

Checking:
Institution Name _____ Branch _____ Acct # _____

MISCELLANEOUS: (check appropriate answer)

Do you have pets? ___ yes ___ no If yes, describe _____

NOTE: There may be additional fees and/or deposits required for pets housed on premises.

In addition, specific rules and regulations regarding pets may apply.

Do you smoke? ___ yes ___ no

Have you ever been evicted? ___ yes ___ no If yes, explain below.

Have you ever been convicted of a felony? _____ yes _____ no If yes, explain below.

Have you ever filed for bankruptcy? _____ yes _____ no If yes, explain below.

Explanation: _____

CO-APPLICANT PERSONAL REFERENCES:

Name: _____ Relationship: _____

Address: _____ Phone: _____

Known this reference how long? _____

Name: _____ Relationship: _____

Address: _____ Phone: _____

Known this reference how long? _____

Name: _____ Relationship: _____

Address: _____ Phone: _____

Known this reference how long? _____

CO-APPLICANT EMERGENCY CONTACT INFORMATION:

Contact in Emergency (Name): _____ Relationship: _____

Emergency Contact Address: _____ Phone: _____

I hereby certify and affirm that all information provided above is true and correct. I fully understand that my lease or rental agreement may be terminated if I have made any false, misleading or incomplete statement(s) in this application. I hereby authorize verification of all information provided in this application, including financial and credit information, via credit bureaus and/or contact with current and previous employers, current and previous landlords and personal references.

APPLICANT

DATE

CO-APPLICANT

DATE